

The Sea to Sky Land and Resource Management Plan

Working Group.

Project Members:

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Task:

To collaborate in the analysis of the Sea to Sky Land and Resource Management Plan.

Goals:

- Identify key interests and concerns with the planning processes, approaches and/or methods of the Plan.
- Develop an analytical framework for evaluation and analysis and to answer the question: What do we learn from the chosen case about the practice of sustainability planning?
- Define criteria that provide justifiable normative measures that you employ in making the assessment, evaluation or critique.
- Adapt this framework as our understanding of the problem and class context evolves.
- Collect an appropriate quantity and quality of data to use in drawing defensible conclusions about how well each of the criteria are met.

Outputs:

1) A formal, written group agreement that will govern how our group will function during this project and outline what outputs we will produce.

2) A written report of a Maximum 9000 words (or 1,500 words/per member) which addresses the following areas:

- Governance Context
- Planning Methods Employed
- Sustainability Planning Tools Used
- Sustainability Approaches Incorporated

3) A class discussion session which includes a brief summary of the major substantive issues addressed in the report and an in-depth facilitated discussion session about the implications associated with them. The class discussion will also offer recommendations for the area going forward in its development.

Timeline:

1) Agreement for Group Assignment (submit to website **October 13**)

- Addresses goals/products/timeline of assignment
- Lays out group procedures for accomplishing project tasks
- Sets out ground-rules and ethical standards for conduct.
- Addresses the possibility of conflict and need for mediation.
- Sets out Enforcement Guidelines.

2) Outline and Partial Draft (Internal draft due **October 20**, submit to omnibus website **October 22**)

- Sketches the project topics and headings.
- Provides information about the historical context of the plan.
- Reflects on the analytical framework to be used.

3) Final Draft and Presentation Outline (Internal draft due **November 16**, submit to omnibus website and present **November 19 or 26**)

- Final Draft of written report posted to omnibus website.
- Agenda for Class discussion session/Presentation

4) Final product (Internal draft due **December 4th**, submit to omnibus website **December 6th**)

- Final version of written report posted to omnibus website
- Includes reflections of issues brought up in discussion sessions.

Responsibilities:

As the project proceeds work will be divided equally among team members to provide a balanced work load among the team. We will attempt to tailor the balance of the work towards the unique interests of the individuals, where possible.

As this is a "living" document we will do a preliminary assignment of tasks which may be updated/changed later

Task 1: Governance context; this person will research what level(s) of government are involved in this case study, what is the governance framework for this plan and who are the non-government stakeholders involved including Aboriginal Groups which have been recognized as governments in the G2G agreements.

- Sarah Cullingham, Lauren Klose

Task 2: Planning models employed; this person will explore what type of planning model(s) were utilized in generating the final document

- Erica Lay

Task 3: Sustainability planning tools used; this person will identify the sustainability tools utilized and how they will be implemented on the ground through the plan

- Jessie Singer, Devon Miller

Task 4: Sustainability planning approaches; this person will examine how the issue of sustainability was integrated into the plan and what theoretical basis the planners drew on to shape their view of what sustainability is.

- John Chapman

Task 5: Generation of maps, diagrams, charts etc.

- Devon Miller, Lauren Klose

Task 6: Synthesis of initial draft report and final report (spelling check, pictures/charts integrated, formatting etc) and submission to omnibus website.

-Sarah Cullingham, John Chapman

Task 7: Presentation coordination and synthesis

- Jessie Singer, Erica Lay

Procedures

Meeting Times:

The group agrees to meet physically for a minimum of 1hr per week to compare progress and share information. We will meet on Tuesdays from 12:30 - 1:30. Day to day correspondence will be done through email and telephone and through utilization of our google group to keep members updated on new information posted by individual group members.

Meeting Procedures:

- Roles (facilitator, time keeper, note taker) will be rotated in order that every partner has an opportunity to act in each role.
- Decisions will be made by simple voting and majority rule.
- Should disputes arise which cannot be addressed within the confines of a group meeting an additional mediation session will be organized.
- Each group member will be given a fair chance to voice their input
- Should a group member be unable to make a scheduled meeting it is their responsibility to contact the rest of the group at least 1 day in advance
- Meeting minutes will be posted on the google group by the note taker the day of the meeting.
- At the end of each meeting, the following weeks roles will be outlined and a draft agenda will be generated

Collaboration and Communication:

Individual project components, including bibliographical information, should be posted to a Google Docs site at least one day prior to be handed in order to generate group feedback and comments.

Each group member, though assigned an individual task, will be open to constructive criticism and suggestion from the rest of the group during physical group meetings.

Ground Rules

1. Show up on time to all meetings.
2. Arrive prepared to contribute to group sessions.
3. Try to finish assignments on time.
4. Communicate difficulties in getting work completed on time to other group members.
5. Create work to the best of your abilities.
6. Follow university's rules on plagiarism.
7. All members of the group will treat all others with respect, listening to their ideas and offering thoughtful comments.
8. Only one person will speak at a time
9. No one will make personal attacks,
10. Seek to identify options or proposals that represent common ground and avoid grandstanding.

Enforcement

Should any member of the group act in contravention of these ground rules they will be required to attend a mediation session with the other members in order to identify the issue and come up with a resolution. If the behaviour persists then the group will make that member's conduct known to the course instructor.